

# Brackley Conservative Club

1 Hazelhurst Fold, Worsley, M28 2JU. Tel 0161 794 1735

## CONDITIONS COVERING THE HIRE OF THE FUNCTION ROOM

### Important Information

**In the Interest of Safety and to Ensure you enjoy a first class experience when visiting the Brackley,**

**Please read the following carefully and ensure your guests are notified.**

During certain events, children are allowed in the premises, **they are the responsibility of their parents or guardian during their visit.** They must be supervised at all times & not allowed to climb on the furniture, stage or play outside unsupervised at any time. Any person(s) contravening this instruction may be asked to leave.

- 1) The room is only hired out at the discretion of the Committee, their decision is final.
- 2) The hirer shall be responsible for the conduct of all guests & shall be required to make good any Damage caused by either themselves, their guests or any person employed by them. To this end a Deposit of £100 is required, prior to the event, as a guarantee of their intention. This deposit will be returned after the event, when everything is found to be satisfactory by the Committee.
- 3) Persons under the age of 14 years are not normally permitted within the Club after 7.00pm. However we may allow certain functions where children are present up to a maximum number decided by the committee, the type of function and the number of children must be notified in advance to allow the application to be approved or rejected.
- 4) Any special requirements, i.e. buffet or artistes being arranged by the Club shall be paid 7 days prior to the event.  
Legislation dictates that any food must be removed out of service a maximum of four hours after being prepared & stored / displayed in unrefrigerated conditions. This situation is mandatory & must be adhered to whether the Buffet is supplied by the Club or others.
- 5) As temporary Membership will be granted to guests attending your function it is a legal requirement that the names of your guests are recorded on the enclosed sheet and brought with you on the day. Without this guests will be unable to purchase drinks at the bar.
- 6) It must be understood that the function room will not be reserved for the sole use of the hirer & may be used at all times by Members of the Brackley Conservative Club.  
In view of this, no charge is made for the room. However a charge of £50.00 is made to cover yourself becoming a Member for up to one year and Temporary Memberships for your guests, cleaning staff etc. This covers normal servicing of the Room. Please be aware that if any excess cleaning is required, due to trampled in food in the carpet or on the upholstery etc. this will be subject to additional charges which may be deducted from the damage guarantee.
- 7) Please note that unless an extension has been applied for the bar will close promptly at 11 00pm & the steward, his staff & Committee are empowered to remove any drinks remaining after the permitted time. On Sunday afternoon, the Bar closes at 4.pm & the Club must be cleared by 5.pm
- 8) A bar extension may be applied for, but is not guaranteed.
- 9) Due to the size of the room, the number of guests permitted is limited to one hundred,
- 10) The Club Rules & By-Laws are to be upheld at all times & Members / Guests are reminded that drinking out of bottles is not permitted.

WITH REFERENCE TO MY APPLICATION TO USE THE FUNCTION ROOM

ON \_\_\_\_\_ DAY \_\_\_\_\_

I HAVE READ THE ABOVE CONDITIONS & AGREE TO BE BOUND BY THEM

SIGNED \_\_\_\_\_ MEMBERSHIP NO \_\_\_\_\_